

AAAA

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

HCO POLICY LETTER OF 21 OCTOBER 1968

Remimeo

CANCELLATION OF FAIR GAME

The practice of declaring people FAIR GAME will cease. FAIR GAME may not appear on any Ethics Order. It causes bad public relations.

This P/L does not cancel any policy on the treatment or handling of an SP.

L. RON HUBBARD
Founder

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HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

HCO POLICY LETTER OF 15 NOVEMBER 1968

Remimeo

CANCELLATION OF DISCONNECTION

Since we can now handle all types of cases disconnection as a condition is cancelled.

L. RON HUBBARD
Founder

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EXHIBIT
12/23/83

GUARDIAN ORDER

17 September 1976

GC 2034
DCs/AGs
DGYs/AGYs
BrX Brs BI
SEC OFF

THE CORRECT USE OF CODES

To ensure that coding is done correctly, with the correct subjects coded and overcoding avoided, the following steps are laid down:

Codes are used for the following general headings:

1. Incriminating, undercover or disinformation, covert operations and the like. Incriminating activities would include things like lobbying where this is inhibited in non profit corporations, also money deals that might provoke government, tax offices.
2. Things that we want unknown as connected to the C of S: secret PR and BI front groups.
3. Legal, FR and BI traffic on BI flubs.
4. Things that we want unknown LRH or MSH connected to - this is handled by coding their names.
5. Words or actions that would tend to dispute the fact that the C of S's motives are humanitarian: i.e., harass, eradicate, attack, destroy, annihilate, cave in, third party, spreading rumors, entrapment, trap or entrap, stir up the opposition.
6. Actions of confidential corporate tax bodies, ta strategy, some BI money CSWs, and occasionally the names of accounts.
7. Anything that gives specific and actual evidence that Scientology is in legal control of B6 type groups. These are groups that are separate legal entities to the C of S.
8. Admission to unpunished crimes and/or incriminating data. This would mostly come on personnel lines.

In addition to the above there are certain things that get Government Customs upset and more curious about what is in the mail pack. These are such things as "CONFIDENTIAL" "SECRET" "HIGHLY CONFIDENTIAL" "TOP SECRET" "VERY HIGHLY CONFIDENTIAL" "RESTRICTED" etc. written across the top of the particle.

EXH 19

To handle the use of confidential, secret, etc. type titles, the following will be substituted:

Confidential	Formal
Highly Confidential	Very Formal
Very Highly Confidential	Informal
Secret	First Class
Top Secret	Top Class
Restricted	Limited

Another thing that excites government Customs is the names of intelligence type things such as CIA, IP, Police, Secret Service and names of government agencies within the country concerned. This is best handled by avoiding the use of such names at the top, or in titles of despatches or issues dealing with these, or in prominent places where the names stands out in the issue such as paragraph headings. When naming such issues in the body of a sensitive issue do not capitalize the issues or names as this makes them less eye catching i.e. cia, ip, police, secret service.

When coded despatches and reports are sent between orgs all cc's are to be written on the despatch but only one copy is sent and this is to the person being written to. This person is then responsible for getting the despatch decoded, at the latest that same day, and distributing the decoded version to all the persons named as cc's.

The Security Officer or Branch ~~III Dir~~ is to ensure that all GO staff are made familiar with the above points and that coding is being done correctly and comma lines are not being tied up with unnecessary coding.

The Security Officer or Br II Dir is to sort out what actions would fit in with categories one and seven. This is to be done in association with Legal. This Guardian Order is not to be distributed to staff when making them familiar with what should and should not be coded.

Dick Story
Security Officer WW

for Hermann Brendel
Int'l Dir Sec WW

for Ho Budlong
DSI WW

for Jane Kember
The Guardian WW